



LOMBARD JAYCEES' TASTE OF LOMBARD ARTS AND CRAFTS TENT 2008 PARTICIPATION AGREEMENT

Rights:

Each participant in the Lombard Jaycees' Taste of Lombard Arts and Crafts Tent is entitled to an exclusive-use single 10'x10' space in the Arts and Crafts Tent with one table and two chairs as designated by the Lombard Jaycees' Taste of Lombard.

Within your designated space, you may sell hand-crafted items at the price of your choosing and promote your arts and crafts business.

Operating hours and times are as follows:

Wednesday, July 2 nd	5:00 pm	to	9:00 pm
Thursday, July 3 rd	5:00 pm	to	10:00 pm
Friday, July 4 th	12:00 pm	to	10:00 pm
Saturday, July 5 th	12:00 pm	to	10:00 pm
Sunday, July 6 th	12:00 pm	to	6:00 pm

Responsibilities:

- Participation fee for a 10'x10' space is \$300.00 if received prior to May 15th and \$350.00 after May 15th. The fee for a 10'x20' space is \$525.00 if received prior to May 15th and \$650.00 after May 15th. All applications are due no later than close of business June 15th, 2008
- First time vendors to the Taste of Lombard will pay a one-time jury fee of \$50.00
- Past Taste of Lombard crafters will receive a \$25.00 referral fee for each first-time crafter they refer to the event, who is accepted into the event, and who is paid in full by May 30th.
- Electricity, if required, is a 20 amp circuit from a single outlet and is an additional \$50.00 fee. The cost will be doubled (\$100.00) if on-site electrical request is made.
- Additional tables are available at \$15.00 each and must be requested on your application form.
- Checks need to be made payable to the "Lombard Jaycees' Taste of Lombard"
- Crafters/Artisans must return two (2) signed copies of this agreement, **with all pages initialed**, and payment in full to the Lombard Jaycees' Taste of Lombard no later than June 15th, 2008
- The Lombard Jaycees' Taste of Lombard is a Family-oriented event
 - All items sold must be appropriate to this event
 - A list of all products being sold along with accompanying photos of the items must be provided with this application. We will respond with which items are approved.
 - The Lombard Jaycees reserve the rights to have a participant remove any item from being sold, promoted, or given away.
 - Family appropriate, professional conduct and attire are required.
- Participants must provide their own permits, licenses, supplies, staff and anything else required.
- Participants are responsible for opening and closing **ON TIME**. (opening no later than stated opening hour and closing no earlier than stated closing hours)
- Participants agree to staff their booth during **ALL hours of event operations**.
- Participants are responsible for securing materials or removing them from their booth each night.
- Participants are responsible for keeping their area clean, presentable, free of litter, and debris.
- Participants are responsible for paying sales tax on all items sold.
- Participants are responsible for operating in accordance with all rules, regulations, ordinances, and restrictions imposed by the Lombard Jaycees and all government bodies.
- Participants are responsible for knowing and following the rules of this event. (see attached rules)

Participants further agree to indemnify and hold harmless the Lombard Jaycees, Village of Lombard, Lombard Fire Department, Lombard Police Department, Lombard Park District, and all individuals of said organizations and all those assisting them, for any/all injuries, losses or claims of whatsoever kind or nature. Participants also agree to pay all legal fees connected with same or any claim against participant in connection with participants' participation in said event.

I have read and understand all information listed on this page, this is indicated by my initials. _____
Every page must be initialed for this form to be complete and accepted.

Lombard Jaycees' Taste of Lombard Arts and Crafts Tent Participation Rules:

- Appropriate conduct and attire are required at all times
- There will be **No Smoking** inside the tent.
- No alcoholic beverages may be consumed in the Arts and Crafts tent.
- No outside music can be played in the tent.
- No electioneering or delivery of any political campaign materials or promotional items.
- No standing on the midway or distributing items of any kind on the midway.
- No selling or distributing food or beverages of any kind.
- Representatives of your organization who are staffing your booth must be at least 16 years of age. A minimum of **one** responsible party (an adult at least 21 years of age) must be present at all times.
- Crafters/Artisans must refrain from interfering with the Lombard Jaycees' electrical or construction work, site locations, or tent placements.
- Crafters/Artisans may not interfere with the business of other participants.
- Pending good weather, one car may be pulled up on the grass for unloading daily. Cars must be removed no later than 60 minutes prior to daily opening and may not be allowed to return for loading until 60 minutes after the festival closes to the public. While we will make every effort to accommodate your loading and unloading needs, we may, based on weather and public safety considerations, need to restrict automotive access altogether to the Arts and Crafts tent.
- Booth space covered under this agreement is for the exclusive use of the named artisan/crafter and may not be transferred without the express written permission of the Arts and Crafts Organization Tent Chairman and/or the General Chairman of the Lombard Jaycee's Taste of Lombard.
- While every effort will be made to provide parking passes to Crafter/Artisans, these are not guaranteed. If provided, these will be your responsibility to protect—as they will not be replaced in the event that they are lost or stolen.

Please be advised that violation of these rules or serious infractions of Lombard Park District or Village ordinances may be grounds for being asked to leave the Arts and Crafts organizations tent. **Any business / organization asked to leave the event will forfeit their deposit/fees and, if appropriate, electrical fees.**

Hours of Operations:

Wed, July 2 nd	5:00pm	to	9:00pm
Thu, July 3 rd	5:00pm	to	10:00pm
Fri, July 4 th	12:00pm	to	10:00pm
Sat, July 5 th	12:00pm	to	10:00pm
Sun, July 6 th	12:00pm	to	6:00pm

Setup Hours:

Tue, July 1 st	5:00pm	to	10:00pm
Wed, July 2 nd	12:00pm	to	3:00pm

Teardown Hours:

Sun, July 6 th	6:00pm	to	12:00am
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